

Online learning Guidance for Parents Safeguarding pupils and teachers online

Keeping pupils and staff safe during remote education is essential. Staff delivering remote education online should be aware that the same principles set out in the Staff Handbook will apply.

- Staff shouldn't communicate with parents or pupils outside school channels (for example, they shouldn't talk to parents using their personal Facebook accounts, or contact pupils using their personal email addresses or phone numbers). Staff using a personal phone will always block their number - please be ready to accept withheld numbers, if your child is working at home.
- Safety Online – advice for parents. A useful site for families: <https://www.thinkuknow.co.uk/> There is also a link to report online concerns.
- If parents have any concerns it is important that even though they are accessing remote learning they can still get in touch with school and speak to a child protection officer. Please contact the Vice Principal or your home learning contact if you have any issues you would like to discuss.

Harmful or upsetting content

Staff and parents can get support by:

- reporting harmful online content to the UK Safer Internet Centre
- getting government advice and trusted resources from Educate Against Hate on safeguarding from radicalisation, building resilience to extremism, and promoting shared values

Bullying or abuse online

- get advice on reporting online abuse from the National Crime Agency's Child Exploitation and Online Protection command
- get advice and support from Anti-Bullying Alliance for children who are being bullied
- online issues should be reported to school and will be logged and dealt with accordingly

Teaching from home – Virtual and live lessons

Teaching from home is very different from teaching in the classroom. Staff will aim to find a quiet or private room or area to talk to pupils, parents or carers. They may be working from home or in the school building.

When broadcasting a lesson or making a recording, they will consider what will be in the background, and where possible will blur the background, so as not to cause distraction or show any identifying features within the household.

- They will dress appropriately and your child should do the same – this means day time clothing which is suitable for meeting others in
- They will not film from a bedroom, and your child should not take part in a lesson from a bedroom (where possible)
- Staff will use professional, appropriate language and will remind pupils to do the same

Staff may record live stream lessons using Google Meet. Parents and students will be asked for verbal consent if the lesson is to be filmed.

We will use CPOMS (a school logging system) to keep a log of who is conducting live streams and when.

We would ask parents to be mindful of what they say and do in the background of any live lesson.

What to Expect

You will be contacted in advance if a teacher plans to offer your child live lessons. This will be a 1-2-1 or 2-2-1 lesson. You will need to provide an email address, to which a link to a live lesson will be sent. You will need to click on the link at the arranged time; the teacher will log in, and the lesson will go live.

Any live lesson contact will be delivered through Google Meet. There is a chat function, which teachers can disable as appropriate.

You are welcome to join in a live lesson to support your child, should you wish and should you and the teacher feel this is conducive to learning – please discuss with the teacher in advance.